**Arboretum Community Association**

**Homeowners Meeting, Arboretum Clubhouse**

**Tuesday, September 13, 2022**

**MINUTES**

The meeting was called to order at 7:00 p.m. by President Jim Conklin. Board members present: Jim Conklin, Deb Ader and Kathleen Berry. Twenty residents were in attendance.

**APPROVAL OF MINUTES**: A motion to approve the Homeowners Meeting Minutes of August 9, 2022 was made by Deb Ader. Seconded by Kathleen Berry and passed unanimously.

**TREASURER’S REPORT**: Tom Kehoe reported the August 31, 2022 operating and capital account balances as follows:

1. Operating Fund-$ 57,322
2. Capital Items Fund-$ 190,139
3. Capital Item Expenses
* Clubhouse Carpet Cleaning-$200
* Clubhouse Cameras-$72
* Pool & Spa Licenses-$ 600 ($300 per license)
* Tennis Court Gate-$ 969
* Pond Permit-$ 525
1. Janie Schepker will be replacing Tom as the Assistant Treasurer. Tom and Janie are working together on the transition.

**COMMITTEE REPORTS:**

**Beautification:** No report was provided.

**Building & Grounds:** Mike Heilman reported that he and his crew of volunteers completed several projects in the last month:

1. Several dead shrubs were dug up and several bushes were trimmed around the Arboretum
2. The waterfall and fountain at the pond were cleaned
3. The front of the clubhouse was repaired and painted
4. A tree was hit by a truck across from the front arbor on September 2nd. B & G cleaned up the area. Mike has contacted the Brunswick County Extension Agent to discuss what needs to be done to the tree. This same tree was hit a year ago.

**Landscaping:** Joe Berry reported that Mowen continues to do a good job. They have been very responsive to any suggestions made by Joe. Bob Ahlers commented that the edging along the roads looks very good.

**Clubhouse:** Sandy Berry is in the process of receiving and reviewing bids for power washing of the inside of the clubhouse.

**Pool & Spa**: Doug Samuel reported that the annual inspection of the pool & spa took place today, September 13, 2022. The inspection was passed. We continue to have problems with the pump and grates for the spa. The grates we were told to purchase two years ago may no longer meet state requirements. Doug continues to work on the heater for the pool & spa as well.

**Reservations:** No report was provided.

**Security:** George Czerw reported all is functioning well.

**Architectural Review:** No report was provided.

**Caswell Beach Liason:** Bob Ahlers communicated that there will be a yard debris pick up this fall. The town will be communicating the date towards the end of the storm season.

**Caswell Plantation:** Jerry Johnson reported the new sign regarding golf cart parking has been finalized and approved. Thanks to Toby Bronstein and Dorothy Crawford for all their work on this new sign.

**Social Committee:** Megan Heilman reported the following:

1. There will be a Music By the Sea event in October.
2. Wreath Hanging and Clubhouse Christmas decorating will occur on November 29th. It will begin at 8:00 a.m.
3. The Christmas Party at the Clubhouse will occur on December 10th.
4. For 2023, the Social Committee has discussed holding a “Tag”/Yard sale. In addition, they are working on a “Bridge Party” to be held in October 2023.

 **Welcome Committee:** Cathy Hahn reported the Fiorino family have been welcomed on Periwinkle. They will be welcoming the McCarthy’s, who have recently moved

 onto Flowering Bridge Path. The committee will be welcoming families for two upcoming closings on Flowering Bridge Path.

 **OLD BUSINESS:**

 **Volunteers:** PresidentJim Conklin asked residents to continue to consider volunteering for various committees in the Arboretum to ensure the successful functioning

 of the community.

**NEW BUSINESS:**

Elections-Elections will occur at the Annual Meeting in November. President Jim Conklin asked residents to consider volunteering for the HOA Board as we are still looking for at least one more person to run for the board. Lunch will be served at the Annual Meeting.

**Q & A:**

No questions were asked.

Sharon Remaly and those present recognized Tom Kehoe for the 20+ years he spent as the Treasurer of the ACA.

**MOTION TO ADJOURN**: A motion to adjourn was made by Deb Ader and seconded by Kathleen Berry at 7:52 p.m.