



The Arboretum News

November 2008

www.ArboretumHOA.org

1

2008 Annual Meeting

The Annual Meeting of the Arboretum Community Association was held November 1, 2008 at the Arboretum Clubhouse. President Bob Hittinger called the meeting to order. Directors Bob Ahlers, Jay Ervin, Joe O'Donnell and Shirley McGraw were present, as well as Treasurer Tom Kehoe and Secretary Jo Hitchuk.

Bob Hittinger welcomed everyone to the meeting and asked Pat Wells to do the roll call of lot numbers and owners for the purpose of passing out ballots and collecting proxies.

The minutes of the 2007 Annual Meeting were approved as amended.

President's Report

Bob Hittinger made the following remarks:

"Our volunteers seem to go unnoticed throughout the years, so I think that now is the time to give them the recognition they deserve.

Upcoming Board Meetings

Board Meetings are held on the 2nd Tuesday of each month at the Arboretum Clubhouse at 7:00PM. All Arboretum Community Association members are encouraged to come and make your voice heard.

- December: Tuesday, December 9th
- January: Tuesday, January 13th
- February: Tuesday, February 10th

"First, thank you to our outgoing board members: Bob Ahlers, who was always ready to take care of any problem that arose in the community and for his time on irrigation repairs; and Jay Ervin, for his time spent on insurance and special projects during the year;

"Much appreciation goes to Jerry Johnson and the outgoing Architectural Review Board of Mary Bausch, Kathy Googins and Elsie Hinkhouse.

"To our new Architectural Review Board headed by Mike Gould and including Sarah Williams, Marti Hardy, Alice Ervin and Mike Reaves, Welcome Aboard;

"To Jim Czekalski in Landscaping, who has worked very hard this past year to keep the Arboretum looking beautiful;

"To Joe O'Donnell, Building and Grounds, who has done an outstanding job handling community repairs and working with BEMC and Brunswick Asphalt on our roads;

"Not enough can be said about the time and effort put in by the Social Committee headed by Judy O'Donnell and including Anh Baginski, Lillilan Hittinger, Helen Czekalski, Bo Plant, Alice Ervin, Inez Wall, Pat Goodman and Ella Noll. And to all others that helped with the Flea Market, which was a big success;

"To Dutch O'Connell for the time spent auditing our books every year;

"To John Wall for his service on the Caswell Sewer Service, Clubhouse Security and for heading the Long-range Planning Committee;

“To Jim Hinkhouse for always keeping us advised on the happenings at Town Hall;

“To Howard Newett for his outstanding leadership of the Caswell Sewer Service;

“To Shirley McGraw for all her help on Security and working with me on numerous projects over the past year;

“To Bo Plant for the great job handling clubhouse reservations for the past 3 years;

“Not enough can be said about Bill Loyd, Pat Wells and Jay Ervin for their everyday care of the pool and spa. Bill also collects and publishes all of the information that goes in our Red Book each year;

“To Alice Ervin for all of her time and effort keeping the community updated with the newsletter, bulletins and creating our new website with Pat Goodman and Sarah and Max Williams.

“To Sally Newett and the telephone committee for keeping the residents updated in emergencies.

“To Sally and Pat Wells, for handling the Welcome Committee;

“To Pat Wells as clubhouse manager for all her time and effort running the clubhouse and waiting for contractors;

“To Jim Plant and John Lawrence for maintaining the lights on the bridge;

“To Jo Hitchuk our secretary for three years, for keeping such accurate minutes and putting up with me every time I needed to get something out. She always made the time;

“And last but not least, for the outstanding job Tom Kehoe has done as our Treasurer. I thank Tom for all his valued work and time

spent handling the Arboretum’s finances over these past years.

“Finally, to all residents for the support I received during my past four years as President. Please remember that this community is run very efficiently by volunteers, so let us applaud them. Thank you.”

Treasurer’s Report

Tom Kehoe reported that the operating fund balance as of October 31 was \$38,700 and by year-end was expected to be about \$25,000, about \$1,000 more than last year.

The long-range reserve is \$61,800, which includes \$20,000 set aside for Pinehurst Road and \$18,000 for tennis courts. The remaining \$23,800 is for all of the other projects.

At this point there are four unpaid dues assessments. One of those is for a full year, and the other three are for the second half. Collection notices, interest and late fees have been assessed, and he will continue to work on collection.

As to next year’s budget, the annual dues will stay the same, at \$1,200. Budgeted expenses are \$80,870, and long-range reserve projects, \$42,000, which comes to about \$123,000.

Sixty-six percent of your dues go toward our daily operating expenses, and 34 percent are for long-range projects. So about two-thirds is for operating, and one-third is set aside for other items.

The biggest expense, and the biggest change, is propane heat, which is used to heat the spa, pool, and the room where the pool is. We buy propane by the gallon twice a month. Cost in the last year started at \$1.50/gal., rose to \$2.15, and then \$2.30. From July-September, it increased to \$2.60/gal. Two

days ago, we had another delivery, which was \$2.29, about the same as we were paying at the beginning of the year. We have a solid, conservative amount allocated in the budget, but it's a volatile commodity.

The other item that went down is real estate taxes. Last year, Tom applied for an exemption and it was approved, so the taxes are down about \$1,845. You will still see a small amount for the fire assessment, which is about \$400.

Everything else is about the same.

A question was asked about the cable expense, and Tom explained that previously, basic cable was on the Clubhouse television. Satellite is currently \$49 a month, and there will be a \$20 increase in June if the service is kept. The decision was made for the satellite on a trial basis to see if the TV is used enough to warrant satellite. Bob Hittinger asked that residents who play DVDs to please switch the remote back to the TV when leaving. There is some confusion that has resulted for people that want to watch TV programs.

Karen Harvey asked about the irrigation system in the front and Bob Ahlers stated that there is a separate well in the front that takes care of the area by the bridge. The Board has allocated money for next year to expand that because there are two zones at the Clubhouse that are not on a well, and one in the front that is not on a well, which will be added. Bob Hittinger added that all options are being looked into.

Long- Range Planning

John Wall reported that there had been two long-range meetings for the entire community to provide input. Essentially, this year's plan is pretty much consistent with what has been done over the past couple of years. The long-range allocation comprises one-third

of the budget, roughly \$30,000. Half of this amount is budgeted for the roads every year. This year we didn't use all of it, so it's a carry-over for next year. It seems that there are always road problems; the trees continue to grow, and roots come in and fracture the asphalt and start breaking it up and we have to repair that before the moisture gets in too deep. Joe O'Donnell, and the Building and Grounds Committee, go out and review everything, and make sure needed repairs are made – typically at the entrance and on some of the roads.

With the remaining \$15,000, there are only about 7 things we can do next year. One is the irrigation system. With the price of water going up in the Town and its associated fees, it was agreed to extend the irrigation system to get as much as we can on well water. The other expenses are typically clubhouse repairs, and the pool. The pool needs to be drained at some point in the future and the whole surface acidized and refinished. The other big reserve is tennis courts. We're not sure of the ultimate price of that, so we're setting some money aside each year and put together a detailed plan so that we'll be ready to work on them in 2010 or 2011.

We want to keep the dues consistent with what they have been for the last few years, and setting aside a yearly amount of money allows us to keep the budget the same. We feel there have been major improvements in the last 3-5 years in getting things back in shape.

If anyone has any input regarding the tennis courts or wants to become involved in planning, please let the Board know.

In response to a question regarding tennis court usage, Bob Ahlers responded that part of the Charter of the Board is to maintain the amenities of the Association. Unless a vote is taken by the entire membership, our

responsibility is to maintain what we have. Improvements have and are being looked into, including reducing it to one court, and installing an additional top surface. We don't have a viable solution that's cost effective today.

Social Committee Report

Judy O'Donnell stated that she really enjoyed working with all of the Social Committee members this past year. They're a wonderful group of ladies and they had a great time and she appreciated all of their hard work.

Judy reported that it was a very successful year, starting with the Newcomer's Wine and Cheese event in January and residents seemed to really enjoy it, so we're going to try and keep up on those things during the year because they are a popular event.

We had an Italian Pasta Night in February, which was enjoyed by many.

There was another Wine and Cheese social in March which was well attended.

Our Flea Market was our big event, and we earned a lot of the money from all of your donations, so please keep saving your things from this year, to buy the beautiful blinds which are in the Clubhouse, the cornices, and a new kitchen stove and dishwasher.

Judy thanked Bo Plant for covering all of the cornices with fabric after John Lawrence and Jim Plant made them. John and Jim put up all the blinds, made the cornices, and put up the new lights outside the Clubhouse doors.

This year for the Christmas celebration, instead of having a dinner, we're having heavy hors d'oeuvres at the Clubhouse and drinks. So we're hoping everyone will enjoy that. We'll see how it works out and if everyone likes having it here at our beautiful

Clubhouse, that's what we'll do again next year.

Judy asked if there was a preference as to having the neighborhood decorating, and Christmas tree decorating, over the course of two days, or having it all done in one day. Residents will be notified as to the decision.

Judy reminded everyone that all of the social events are self-supporting. If there are any funds left over, it is put into another event, such as the wine and cheese receptions.

There are three new Social Committee members this year, which Judy is happy about, and she thanked everyone for their support throughout the year.

Election Process

Shirley McGraw opened the floor to other nominations. Receiving none, she moved that the nominations be closed. Joe O'Donnell seconded the motion.

Joe O'Donnell then moved to have ballots collected and counted, and Bob Ahlers seconded. Joe asked Shirley to be the Board representative. Three other residents joined her to count the ballots and report back to the membership.

Comments, Questions And Answers

Barbara Doman thanked Bob Hittinger, on behalf of the community, for the many hours he gave over the last year.

Russ Barlow reminded the membership that there is a Caswell Beach Plantation meeting on Monday, December 1 at 9:00 a.m. at the Caswell Dunes Clubhouse. We jointly own all of the land along Caswell Beach Road.

Russ also announced the annual Senior Follies which benefits Habitat for Humanity. He

has tickets for the Follies, which will take place November 8 and 9 at the Odell Williamson Auditorium. The cost is \$15.

Howard Newett announced that the annual meeting for the Caswell Sewer Service is Saturday, November 15 at 10 a.m. The third quarter mailing included the agenda.

Madred Boyer said that the amount of dog waste on Flowering Bridge Path is unreasonable and residents should remember there is a \$25 fine for leaving waste. She urged residents to pick up after their pets.

Election Results

After ballots and proxies were tabulated, Shirley McGraw announced that Bob Hittinger, Jim Czekalski and Toby Bronstein were elected to the Board. She said it was a close count, and we all would have been happy with whoever won.

Bob Hittinger reminded all that there is no regular meeting in November. The next meeting is December 9 at 7:00 p.m.

Bob stated that the Board will convene next week to determine reorganization.

The meeting was adjourned at 12:10 p.m.

Minutes by Jo Hitchuk, secretary

2009 Officers and Committees

President	Bob Hittinger	Directors
V. President	Joe O'Donnell	Shirley McGraw
Secretary	Jo Hitchuk	Toby Bronstein
Treasurer	Tom Kehoe	Jim Czekalski

Standing Committees

Architectural Review Board	Mike Gould
Landscape & Beautification	Jim Czekalski
Building and Grounds	Joe O'Donnell
Social	Judy O'Donnell

Special Assignment

Audit	Dutch O'Connell
Long Range Planning	John Wall
Caswell Beach Liaison	Jim Hinkhouse
Caswell Sewer Service	Howard Newett
Security Access	John Wall
	Shirley McGraw
	Bob Hittinger
	Bo Plant
	Jay Ervin
	Bill Loyd
	Pat Wells
	Jay Ervin
	Sally Newett
	Pat Wells
	Alice Ervin
	Bill Loyd
	Sally Newett
	Pat Wells
	Russ Barlowe
Sunshine & Welcome	
Newsletter & Website	
Directory	
Telephone Chain	
Clubhouse Manager	
Caswell Plantation	

If you have a question or concern pertaining to a specific area, please contact the chairperson of the appropriate committee listed above.

General Arboretum questions or who to call, contact Toby Bronstein between 8AM-8PM.

In an emergency situation, contact any board member.

IF YOUR EMAIL ADDRESS CHANGES,
SEND AN EMAIL TO MAILADMIN@
ARBORETUMHOA.ORG
WITH YOUR NEW EMAIL ADDRESS
(PLEASE INCLUDE YOUR NAME AS WELL)
IF YOU WOULD LIKE TO SEND AN EMAIL TO
ARBORETUM MEMBERS, ALL YOU NEED
TO DO IS SEND AN EMAIL ADDRESSED TO
MEMBERS@ARBORETUMHOA.ORG



The Arboretum Social Committee invites
you to the "Annual Holiday Party"

Saturday, December 6th, 2008

7:00-9:30pm

Arboretum Club House

Delicious, Fabulous Heavy Hors
d'oeuvres

Cocktails, Wine & Beer


\$20.00 per person

Holiday Dress - Black Tie Optional


















RESERVATIONS ARE LIMITED AND MUST BE MADE BY SATURDAY, NOVEMBER
29TH WITH THE CHECKS MADE PAYABLE TO "ARBORETUM COMMUNITY
ASSOCIATION". REGISTER AT THE CLUBHOUSE AND PUT YOUR CHECK IN THE
BOX PLEASE















NOVEMBER 2008

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						<p>11:00am Arboretum Annual Meeting & Volunteer Appreciation Luncheon</p>
2 DAYLIGHT SAVINGS TIME ENDS	3 8:30 AM-11:00 AM Water Aerobics 7:00 PM-10:00 PM Caswell Sewer Mtg.	4 9:00 AM-12:00 PM BLANKETS WITH LOVE Election Day	5 8:30 AM-11:00 AM Water Aerobics 7:00 PM-10:00 PM Mah Jongg BRIDGE LEARNING CLASS 3:00-5:00PM	6 CO-ED YOGA W/Ella 10:30-11:30am	7  8:30 AM-11:00 AM Water Aerobics	8
9	10  8:30 AM-11:00 AM Water Aerobics	11  7:00 PM-9:00 PM ACA MEETING Veterans Day	12 8:30 AM-11:00 AM Water Aerobics 7:00 PM-10:00 PM Mah Jongg BRIDGE LEARNING CLASS 3:00-5:00PM	13 7:30 AM Clubhouse Cleaning CO-ED YOGA W/Ella 10:30-11:30am	14  8:30 AM-11:00 AM Water Aerobics	15 Annual Caswell Sewer Service meeting 10:00am - noon
16	17  8:30 AM-11:00 AM Water Aerobics	18	19 8:30 AM-11:00 AM Water Aerobics 7:00 PM-10:00 PM Mah Jongg BRIDGE LEARNING CLASS 3:00-5:00PM	20	21  8:30 AM-11:00 AM Water Aerobics	22
23	24  8:30 AM-11:00 AM Water Aerobics	25 10:00AM SOCIAL COMMITTEE MEETING	26 8:30 AM-11:00 AM Water Aerobics 7:00 PM-10:00 PM Mah Jongg BRIDGE LEARNING CLASS 3:00-5:00PM CLEANING LADY AT CLUB HOUSE 7:30AM	27  Thanksgiving	28  8:30 AM-11:00 AM Water Aerobics	29
30						

DECEMBER 2008

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																																								
	<p>1</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>  <p>7:00 PM - 10:00 PM Caswell Sewer Mtg.</p>	<p>2</p> <p>9:00 AM - 12:00 PM BLANKETS WITH LOVE</p> <p>1:00pm Hang Christmas Wreaths in Arboretum -</p> <p>FREE DECORATION PARTY 7:00PM</p>	<p>3</p> <p>8:30 AM - 11:00 AM Water Aerobics</p> <p>7:00 PM - 10:00 PM Mah Jongg</p> <p>BRIDGE LEARNING CLASS 3:00-5:00PM</p>	<p>4</p>	<p>5</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>	<p>6</p> <p>10:00AM Set up for Xmas Party - Social Committee</p> <p>Christmas Party - Heavy Hors D'oeuvre's at Club House 7:00pm - Holiday Dress - Black Tie optional!</p>																																																																																																								
<p>7</p> <p>10:00am Clean up from Xmas Party - Social Committee</p>	<p>8</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>	<p>9</p>  <p>7:00 PM - 9:00 PM ACA MEETING</p>	<p>10</p> <p>8:30 AM - 11:00 AM Water Aerobics</p> <p>7:00 PM - 10:00 PM Mah Jongg</p> <p>BRIDGE LEARNING CLASS 3:00-5:00PM</p>	<p>11</p>  <p>7:30 AM Clubhouse Cleaning</p> <p>CO-ED YOGA W/Ella 10:30-11:30am</p>	<p>12</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>	<p>13</p>  <p>HOLD FOR THE REEVES FAMILY B'DAY PARTY 1:00-9:00pm</p>																																																																																																								
<p>14</p>	<p>15</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>	<p>16</p>	<p>17</p> <p>8:30 AM - 11:00 AM Water Aerobics</p> <p>7:00 PM - 10:00 PM Mah Jongg</p> <p>BRIDGE LEARNING CLASS 3:00-5:00PM</p>	<p>18</p> <p>CO-ED YOGA W/Ella 10:30-11:30am</p>	<p>19</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>	<p>20</p>																																																																																																								
<p>21</p>  <p>Winter begins</p>	<p>22</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>	<p>23</p>	<p>24</p> <p>8:30 AM - 11:00 AM Water Aerobics</p> <p>7:00 PM - 10:00 PM Mah Jongg</p> <p>CLEANING LADY HERE 7:30AM</p>	<p>25</p>  <p>Christmas</p>	<p>26</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>	<p>27</p>																																																																																																								
<p>28</p>	<p>29</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>	<p>30</p>	<p>31</p>  <p>8:30 AM - 11:00 AM Water Aerobics</p>  <p>New Year's Eve</p>	<table border="1"> <tr> <th colspan="7">Nov 2008</th> </tr> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td></td><td></td><td></td><td></td><td>1</td><td></td><td></td> </tr> <tr> <td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td> </tr> <tr> <td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td> </tr> <tr> <td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td> </tr> <tr> <td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td> </tr> <tr> <td>30</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	Nov 2008							S	M	T	W	T	F	S					1			2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							<table border="1"> <tr> <th colspan="7">Jan 2009</th> </tr> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td> </tr> <tr> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td> </tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> </tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> </tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td> </tr> </table>	Jan 2009							S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Nov 2008																																																																																																														
S	M	T	W	T	F	S																																																																																																								
				1																																																																																																										
2	3	4	5	6	7	8																																																																																																								
9	10	11	12	13	14	15																																																																																																								
16	17	18	19	20	21	22																																																																																																								
23	24	25	26	27	28	29																																																																																																								
30																																																																																																														
Jan 2009																																																																																																														
S	M	T	W	T	F	S																																																																																																								
				1	2	3																																																																																																								
4	5	6	7	8	9	10																																																																																																								
11	12	13	14	15	16	17																																																																																																								
18	19	20	21	22	23	24																																																																																																								
25	26	27	28	29	30	31																																																																																																								

JANUARY 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 New Year's Day	2  8:30 AM-11:00 AM Water Aerobics	3
	4 8:30 AM-11:00 AM Water Aerobics  7:00 PM-10:00 PM Caswell Sewer Mtg.	5  8:30 AM-11:00 AM Water Aerobics  9:00 AM-12:00 PM BLANKETS WITH LOVE 1:00pm - TAKE DOWN CHRISTMAS DECORATIONS	6 8:30 AM-11:00 AM Water Aerobics 7:00 PM-10:00 PM Mah Jongg BRIDGE LEARNING CLASS 3:00-5:00PM	7	8	9  8:30 AM-11:00 AM Water Aerobics
11	12  8:30 AM-11:00 AM Water Aerobics	13  7:00 PM-9:00 PM ACA MEETING	14 8:30 AM-11:00 AM Water Aerobics 7:00 PM-10:00 PM Mah Jongg BRIDGE LEARNING CLASS 3:00-5:00PM	15 CO-ED YOGA W/Ella 10:30-11:30am	16  8:30 AM-11:00 AM Water Aerobics	17
18	19  8:30 AM-11:00 AM Water Aerobics Martin Luther King, Jr.	20	21 8:30 AM-11:00 AM Water Aerobics 7:00 PM-10:00 PM Mah Jongg BRIDGE LEARNING CLASS 3:00-5:00PM	22 CO-ED YOGA W/Ella 10:30-11:30am	23  8:30 AM-11:00 AM Water Aerobics	24
25	26  8:30 AM-11:00 AM Water Aerobics	27 10:00AM SOCIAL COMMITTEE MEETING	28 8:30 AM-11:00 AM Water Aerobics 7:00 PM-10:00 PM Mah Jongg BRIDGE LEARNING CLASS 3:00-5:00PM	29 CO-ED YOGA W/Ella 10:30-11:30am	30  8:30 AM-11:00 AM Water Aerobics	31



The Arboretum Association
122 Flowering Bridge Path
Caswell Beach, NC 28465

VISIT THE ARBORETUM
WEBSITE SOON!

WWW.ARBORETUMHOA.ORG